Instructions for creating a members account on the Grantham Seventh-day Adventist Church website

- 1. The Grantham Church Website address is: <u>https://grantham-sda-church.org/</u>
- 2. To register for a new account on the Grantham Church website:
 - a. Click https://grantham-sda-church.org/users/new
 - b. Complete the form below (remember to change Country from its default "DE" to "GB")

Register

Please provide the following information to register.

Already a member of another site? Request membership to this site.

Email
Firet Name
Last Name
Phone Number
Address 1
Address I
Address 2
Example: Apt. 202
City
Drovince/State
Province/state
Postal Code
Example: dk-1566, 99501
Country
60
GB
Language
English V
REGISTER OF CARCEL

- c. Click REGISTER
- 3. You will receive an email to the account used to register from <u>noreply@adventist.eu</u> much like the example below:



4. Click the link to set a password. The page will appear with a form as below.

Set the same password in both text fields ensuring they match then hit SUBMIT.

Set Account Password

Please enter a password below. The password entered will be used for account login.

Password	
Confirm Pa	ssword
SUBMIT	

 Once the registration request has been approved by an administrator, you will receive a confirmation email confirming account activation again from <u>noreply@adventist.eu</u> much like the example below:



 Once your account is activated, you can log in using the email and password at this link here: <u>https://grantham-sda-church.org/sessions/new?return_to=https%3A%2F%2Fgrantham-sda-church.org%2F</u>

(Alternatively, you can click <u>https://grantham-sda-church.org/</u>, scroll all the way to the bottom and then click "Log in" as shown below)



7. Complete the login form (as below) with the email account and password you previously set up:

netA	dventist
Welcome to Grantha Adventist (am Seventh-day Church
Email	
Password	
Remember me	Forgot password?
	Log in

Once logged in, you will be able to see "Current Materials" menu under Members.

(You will also see "Board" if you are a Board member and "Elders" if you are an Elder.)

able Events -		Members	
	Current Super Rota		
	Current Materials		
	Board		
	Elders		

Once logged in, the menus at the very bottom of the page change to include Logout (as below):

<u>Terms of Use</u> <u>Privacy Policy</u> <u>Cookie Settings</u> <u>Edit | My Account | Dashboard | Logout</u>